

**Fellowships**

Placing scientists with institutions in the U.S. for training in a variety of fields.

**Training**

Hosting IAEA-ANL training courses for participants from around the world.

**Recruitment**

Encouraging U.S. citizens to consider IAEA employment opportunities.

# IP Newsletter



**Transferring knowledge in peaceful uses of nuclear technology to developing countries.**

## TIPS AND TRICKS

### For IAEA-Argonne Training Course Lecturers

Since 1976, the International Programs Office has hosted U.S./IAEA training courses at Argonne. With over 4,000 persons from approximately 137 different countries participating over the years, the lecturers who have assisted in these courses have undoubtedly acquired valuable multicultural teaching experience.

For each course, there are 10-15 lecturers. To engage the groups of 10-40 students, the lecturers must be skilled in not only the subject matter they are an expert in but also in speaking to international groups. Below are some helpful "Do's" and "Don'ts" that the lecturers can review before participating.

 Do's	 Don'ts
Be Genuine	Use a Sales Pitch
Stick to the Topics	Drift from Topics
Test the Equipment	Leave the Microphone Turned On if Not in Use
Ask Questions	Demand Answers
Replace Words with Images	Provide Only Text Information
Encourage Students to Sit Close	Allow Students to Sit in the Back
Respect All Cultures	Use Pointed Humor
Use Group Work to Broaden Perspectives	Enter Someone's Personal Space

The participants are always grateful for the work and effort the lecturers put into making these courses successful. In fact, many return for additional courses later on in their career. What they learn here at Argonne from the lecturers, they bring back and implement in their home countries.

# TIPS AND TRICKS

## For Interviewing with the IAEA

Promptly at noon on November 15, 2012, IAEA Recruitment Officer Jack Preston took center stage in presenting a webinar on interviewing with the International Atomic Energy Agency (IAEA). Together with International Program Staff, the webinar was organized and broadcasted for a registered 167 U.S. attendees, 82 of which watched live.

Centered in Vienna, Austria, the IAEA is the world's center for cooperation in the nuclear field committed to promoting safe, secure and peaceful uses of nuclear technology. Preston speaks fondly of his own experiences at the IAEA and in the webinar gives insider tips on how to prepare for an interview at the IAEA, a process that International Programs Staff can also assist U.S. citizens.

Overall, the webinar was a success. Not only did most of those registered tune in live but they also actively participated. Throughout the entire webinar, the attendees were able to submit questions for Preston and International Programs Staff to answer at the end of the webinar.

Questions ranged from basic human resources information to more specific topics such as "Do people from under represented countries have an advantage?" To that, Preston answered that the IAEA does have a program to try and ensure that geographical distribution is fair...It doesn't necessarily mean that you will be favored over another

candidate but it does mean that we are working hard to ensure that the staff force is geographically representative of all member states.

Additionally, attendees were asked to complete a survey to help us evaluate the success of the webinar. To our delight, 100 percent of the 33 surveyed agreed that the webinar increased his/her understanding of how interviews are conducted at the IAEA and that it was well organized. In fact, the same 100% also said that they felt more prepared for interviewing after participating in the webinar. About 75% would be interested in tuning in to another webinar. This is great news to the International Programs Staff as we try to reach out to new groups of audiences through new avenues.

As our goal is to help recruit U.S. citizens to apply for careers at the IAEA, it is imperative that our office addresses the needs and questions of applicants. Webinars like this one could be presented in the future to address a variety of different issues or topics that come up when considering a career at the IAEA.

We are thankful for the contributions of Mr. Jack Preston who presently beautifully on the assigned topic and we hope to continue these webinars in the future.